

UIC JOHN MARSHALL LAW SCHOOL



Request for Letter of Standing Form

Please request a Transfer Packet (through the [Transcript Request link](#)) if you are transferring instead of this form.

STUDENT NAME: _____ STUDENT ID NO: _____

LAW SCHOOL EMAIL: _____

DAYTIME PHONE: _____

ANTICIPATED GRAD TERM: _____ CREDIT HOURS COMPLETED: _____

I HEREBY REQUEST A LETTER OF STANDING BE SENT TO (enter email address or mailing address of recipient):

EMAIL ADDRESS: _____

OR MAILING ADDRESS: _____

OR I WILL PICK-UP

PURPOSE (Select all that apply):

Tuition reimbursement

Income tax purposes

Insurance, i.e., health, car

Application to study at another law school

Other (describe briefly)

STUDENT SIGNATURE: _____ **DATE:** _____

I am providing my digital signature and authorization by checking this box and including my full name

Return completed form to the Law School Registrar's Office: AcademicServices@jmls.edu

Office Use Only

Law School Registrar's Office: Received Date Processed Date Initials