

UIC JOHN MARSHALL LAW SCHOOL



Grade Change Policy

Note: This policy will be revised or superseded as part of the Law School's integration into the University of Illinois at Chicago. These changes will go into effect beginning Fall 2020.

A grade may be changed based upon an arithmetical or clerical error, or to resolve an NR (Not Reported) grade, with the approval of the Vice or Associate Dean responsible for academic decisions. A grade may be changed for reasons other than arithmetical or clerical error only by affirmative vote of the Faculty Assembly. A petition for a grade change may be submitted to the Faculty Assembly by the professor responsible for assigning the grade, the Vice Dean for Academic Affairs, or the Dean.

Students may appeal grades under UIC's Student Academic Grievance Policy. An individual requesting a grade change must follow UIC's Student Academic Grievance Procedures. In most cases, these procedures require attempting to resolve the grievance informally and, if informal resolution is unsuccessful, filing a formal grievance within 40 days after receiving notice of the grade. The Vice Dean for Academic Affairs or the Dean may extend these time limits in extraordinary circumstances.

The Law School's Student Complaint Policy provides additional information on the academic grievance procedures and their implementation.

Faculty policy adopted May 4, 2018. Revised August 27, 2018 and September [9], 2019.

Cross references: UIC Student Academic Grievance Policy; UIC Student Academic Grievance Procedures; Student Complaint Policy.