



THE JOHN MARSHALL LAW SCHOOL

Faculty Sabbatical Report

A faculty member who has been granted paid sabbatical leave must submit a written Sabbatical Report to the Dean that describes the faculty member's accomplishments. For fall sabbaticals, please submit the report by February 1. For spring or full-year sabbaticals, please submit the report by September 1. At a minimum, the Sabbatical Report must include a:

- A copy of the approved sabbatical project(s).
- A copy of any published works completed during the sabbatical, and where the article has been accepted for publication. If the article has not been accepted, where it has been submitted.
- Current drafts of works started but not completed during the sabbatical, and a timeline for publishing the works.
- A description of professional activities completed during the sabbatical, including ones not described in the sabbatical proposal.
- Please describe how your sabbatical project(s) (a) have or will impact your field of study; (b) will help improve or bring prominence to the law school; and (c) contributed to your professional development as a scholar and teacher.

You may also provide any other information you would like the Dean to know about your sabbatical leave.

Revised June 15, 2018